

# SNAP 21-day Count Desk Aid

## What happens if a client reports that they will start to exceed 130% FPL? {4.601}

- Client statement is no longer considered as acceptable verification
  - If acceptable verification is not provided, set the case to pending and generate a VCL
- **21-day count** will start from the day acceptable verification is received for the income that caused the household to exceed 130% FPL

## Changes Considered Verified Upon Receipt {4.504.6}

These changes will use the 21 day count:

- SSA Benefit Amount reported and verified through SDX, BENDEX, or IEVS
- Death information verified through the Burial Assistance Program
- UIB Income through IEVS and verified through DOLE
- PA Benefit Amount
- Changes to a PA Grant
- Child Support income or expenses verified by ACSES
- Employment First Sanctions
- Colorado Intentional Program Violations (IPV)
- Information from SAVE
- Household member moves to a new FA Household
  - No claims or restorations are valid for the month of the change. FA Use month should always be a future month
- Disqualification of a household member determined to be a fleeing felon, probation, or parole violator

**Note:** Previously, the count for a reporting household would start from the 10<sup>th</sup> of the next month because that was the date the client was required to provide this information. This count still applies to determining when a claim should start. See reverse.

## 21-day count from the date the information is known to the agency

Month the change is known to the agency	FA USE MONTH	
	If the change falls on the 1 <sup>st</sup> -10 <sup>th</sup>	If the change falls on the 11 <sup>th</sup> -31 <sup>st</sup>
January	February	March
February	March 1 <sup>st</sup> -7 <sup>th</sup>	April 8-28 <sup>th</sup>
March	April	May
April	May	June
May	June	July
June	July	August
July	August	September
August	September	October
September	October	November
October	November	December
November	December	January
December	January	February

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## Adverse Action {4.608}

**Definition:** an action to reduce or terminate a household’s benefits within a certification period

- Take action on the case within 10 days, and send the Notice of Adverse Action (NOAA) to the household 11 days before the action is to take effect (10 days noticing, 1 day mailing time)
- The NOAA expires the last day of the month in which the 11th day falls
- If acting timely, the case will close for a future month
- If acting untimely, the case will close for a future month with a potential overpayment being created for the past month

## Claims {4.800}

**If the client does not report going over 130% FPL by the 10th of the month following the increase in income**

- Client Error Claim

**If the agency does not act timely when a client verifies going over 130% FPL**

- Agency Error Claim

TO CREATE A CLAIM FOR BENEFITS IF A HOUSEHOLD DID NOT REPORT GOING OVER 130% FPL		
Month the household went over 130% FPL	Household was required to report by the 10 <sup>th</sup> of:	Claims will be valid from (FA USE MONTH set to):
January	February	April
February	March	April
March	April	June
April	May	June
May	June	August
June	July	August
July	August	September
August	September	November
September	October	November
October	November	January
November	December	January
December	January	February