

SNAP Processing Deadlines

Application Month with 31 days

January, March, May, July, August, October, December

S = Same Month; N = Next Month
F = February; M = March

App. Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Ex. by	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7
Reg. by	31 st S	1 st N	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

Application Month with 30 days

April, June, September, November

App. Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
Ex. by	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7
Reg. by	1 st N	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30

Application Month with 28 or 29 days

February

*Leap years occur every four years.
The following are Leap year:
2016, 2020, 2024, 2028, 2034

App. Date	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29
Ex. by	F 8	F 9	F 10	F 11	F 12	F 13	F 14	F 15	F 16	F 17	F 18	F 19	F 20	F 21	F 22	F 23	F 24	F 25	F 26	F 27	F 28	M 1	M 2	M 3	M 4	M 5	M 6	M 7	
Reg. by	M 3	M 4	M 5	M 6	M 7	M 8	M 9	M 10	M 11	M 12	M 13	M 14	M 15	M 16	M 17	M 18	M 19	M 20	M 21	M 22	M 23	M 24	M 25	M 26	M 27	M 28	M 29	M 30	
Ex. By (Leap Year*)	F 8	F 9	F 10	F 11	F 12	F 13	F 14	F 15	F 16	F 17	F 18	F 19	F 20	F 21	F 22	F 23	F 24	F 25	F 26	F 27	F 28	F 29	M 1	M 2	M 3	M 4	M 5	M 6	M 7
Reg. By (Leap Year*)	M 3	M 4	M 5	M 6	M 7	M 8	M 9	M 10	M 11	M 12	M 13	M 14	M 15	M 16	M 17	M 18	M 19	M 20	M 21	M 22	M 23	M 24	M 25	M 26	M 27	M 28	M 29	M 30	M 31

SNAP Processing Deadlines

Processing Timeframes	
Expedited Food Assistance (4.205.1.B)	For initial applications that meet the criteria for Expedited Food Assistance, benefits must be issued before 7 calendar days from the application date.
Regular Food Assistance (4.205.2)	For initial applications, benefits must be issued before 30 days from the application date. Day 1 always starts the day after the application was received.
Late RRR's (4.209.1.B,2)	For late RRRs, they must be first screened for Expedited FA and follow the processing guidelines above.

RRR Processing Timeframes (4.209.1)	
Received by the 15 th of the month	Last day of the cert. period
Received after the 15 th of the month	ASAP - no later than 30 days from date received
Received after the cert. period expires	Follow timeliness for new apps; expedited criteria must be applied

Due date to send out Verification Check Lists (VCLs) for Timely RRRs

Timely RRRs are RRRs received by the 15th of the RRR due month. The VCL for Timely RRRs must not fall on the last day of the RRR month. This table outlines the last day to send out VCL's for Timely RRRs to allow enough time to deny for missed verification after the due date.

Month	2017	2018	2019
January	January 19 th	January 18 th	January 17 th
February	February 16 th	February 15 th	February 14 th
March	March 17 th	March 19 th	March 19 th
April	April 18 th	April 18 th	April 18 th
May	May 18 th	May 17 th	May 17 th
June	June 16 th	June 18 th	June 18 th
July	July 19 th	July 19 th	July 18 th
August	August 17 th	August 17 th	August 19 th
September	September 18 th	September 18 th	September 18 th
October	October 19 th	October 18 th	October 17 th
November	November 16 th	November 16 th	November 18 th
December	December 19 th	December 19 th	December 18 th

RRR Processing Checklist (Did you allow time for :)
<input type="checkbox"/> Schedule and conducting an interview? (If required.)
<input type="checkbox"/> Requesting Verifications? (Customers must be given 10 +1 days for VCLs. Make sure to always review if information can be verified via Collateral Contact, Interface or Work Number.)
<input type="checkbox"/> Time to act on verifications received. (Make sure to review if info has been submitted.)
<input type="checkbox"/> Process case in II.