SNAP Updates to Address (PEAK, MyCOBenefits, PEAKPro)

Project 13594

**Why**

Current functionality in PEAK, PEAKPro, and MyCOBenefits requires updates to ensure required address information for all SNAP applicants is captured correctly, reducing the number of invalid SNAP application submissions.

**What**

All SNAP applications submitted through PEAK, PEAKPro, or MyCOBenefits will now capture a mailing address, regardless of their situation. SNAP applicants without an address will now need to select the county office or general delivery as their mailing address – this address will show on all PEAK PDFs.

**Rule Reference**

*Per SNAP Policy (Volume 4B)*, a “valid application” is defined as: a state-prescribed form completed with name, address, and signature.

**4.202 FILING AN APPLICATION** Regardless of what type of application system is used, the local office must provide a means for applicants to immediately begin the application process. The household shall be advised it may file an incomplete application form as long as the form contains a name, address, and is signed by a responsible household member or the household’s authorized representative.