For ALL the payment methods, add the indicator CW-State Declared Disaster and complete a sanction/POI override IF NECESSARY.

**Diversion**

When appropriate to add Diversion Details (depending on whether it is a State or County Diversion) choose ‘Disaster’.

The system WILL NOT require a plan or activity.

After authorization, a POI will not be created.

**Supportive Service**

‘Disaster’ will need to be entered on the Supportive Services window.

Complete appropriate data entry.

**Case Special Needs**

‘Disaster’ will need to be entered on the Case Special Needs / Other Assistance window.

Complete appropriate data entry.

**NOTE:** if it is a state or presidential declared disaster, you will be able to BYPASS VERIFICATIONS.

Disaster payments will AUTOMATICALLY be reported, if the user has correctly chosen the disaster drop down values and added the disaster special indicator when processing each disaster payment.