

RFC can only be used mid-certification when the county has received unclear information. Unclear information is defined as significantly conflicting information about the household's circumstances from that used by the agency at the time of certification.

- A new dropdown value has been added to the Verification field dropdown list. The new value is **FA-Request for Contact**.
- This new value will be added to the Verification dropdown list field **on multiple screens**, including Individual Demographics and the Non-Citizen screen.

Select Verification ▼

Not received.

Questionable.

Received.

Refused.

Verify at Recert

FA-Request for Contact

- Selecting this option in the dropdown list will prompt a **VCL**.
- The VCL will have a **due date** of 10+1 for Non-ACP cases and 10+5 for ACP cases.
- If the client does not contact the agency or provide verification by the due date, the case will be **discontinued** as of the end of the month in which the 10+1 or 10+5 falls.

Verification Checklist

**Due Date:**  
10+1 Non-ACP  
10+5 ACP

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If the client needs only to contact the office to clarify the information selected in the VCL, we recommend the user enters a statement in the VCL comments: 'Please, contact us to talk about the information requested above.'

### Non-ACP

### ACP

System action will take place on March 27<sup>th</sup> and will close April 30<sup>th</sup> for May benefits, as there was not enough time to provide the household with 10+1 timely notice to close the benefits for April.

System action will take place on March 31<sup>st</sup> and will close April 30<sup>th</sup> for May benefits, as there was not enough time to provide the household with 10+5 timely notice to close the benefits for April.

Verification is **NOT** received

Verification is **NOT** received

RFC is generated on March 15<sup>th</sup> with a due date of **March 26<sup>th</sup>**

RFC is generated on March 15<sup>th</sup> with a due date of **March 30<sup>th</sup>**

Income exceeds 130% FPL on **March 15<sup>th</sup>**

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Certified under 130% FPL

Certified under 130% FPL

